

ROUTING AND TRANSMITTAL SLIP		Date
		12/30/85
TO: (Name, office symbol, room number, building, Agency/Post)		Initials Date
1. D/PERSONNEL		
2.		
3.		
4.		
5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

#1 - FOR APPROPRIATE ACTION

cc: D/SECURITY

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions.

FROM: (Name, org. symbol, Agency/Post)

EXO/DDA

Room No.—Bldg.

7D18 Hqs

Phone No.

5041-102

* US GPO 1983 - 421-529/320

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206EXECUTIVE SECRETARIAT
ROUTING SLIP

TO:		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI				
3	EXDIR				
4	D/ICS				
5	DDI				
6	DDA	X			
7	DDO		X		
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/OLL				
14	D/PAO		X		
15	D/PERS		X		
16	VC/NIC				
17					
18					
19					
20					
21					
22					
SUSPENSE		Date			

Remarks

To 6: follow-up as you deem appropriate.

Executive Secretary

30 Dec 85

Date

3637 (10-81)

Executive Registry

85- 4716/1

STAT

16 December 1985

Dear Mr. Casey,

I am waiting to hear from you regarding my letter of 19 November 1985. I am involved in a situation with you about government property. Will you please see me about this. It has been almost a month, and it is very important for me to talk to someone over there. I am very worried.

Sincerely,

STAT